

ANGELO DE OCAMPO

Bataan, Philippines | Mobile: +63 9158746460 | angelo.deocampo@yahoo.com

github:[darkgambit](#)

PROFESSIONAL SUMMARY

Strategic AI Automation Specialist with a robust background in operational auditing and business systems. I bridge the gap between complex business processes and cutting-edge technology by building robust, compliant, and highly efficient automated systems. My unique expertise in internal controls and process optimization ensures that every automation I design is not only scalable but also secure.

TECHNICAL SKILLS

AI & Automation: Zapier, Make, n8n, AI Prompt Engineering, AI Agent Design.

Data & Development: Advanced Excel & Google Sheets Automation (VBA/Scripts), Webapp Creation, Data Analysis & Visualization.

- **AI & Automation:** Zapier, Make, n8n, AI Prompt Engineering, AI Agent Design, Power Automate.
- **Data & Development:** Advanced Excel & Google Sheets Automation (VBA/Scripts), Webapp Creation, Data Analysis & Visualization.
- **Business Operations:** Operational Auditing, Process Optimization, Internal Controls, Compliance Management, Inventory Control, QuickBooks, CRM Tools.
- **Soft Skills:** Strategic Reporting, Administrative Writing, Solution-Oriented Problem Solving, Teamwork and Collaboration.

AUTOMATION PROJECTS

- **Asana Lead Pipeline Automation (Zapier):** Streamlined lead ingestion and task assignment workflows.
- **Asana to Xero Bank Transaction Report Workflow (Make):** Automated financial data synchronization between project management and accounting software.
- **AI Content Repurposing (Zapier):** Automated the transformation of long-form content into multi-channel social media posts using LLMs.
- **Automated Attachment Renaming and Filing (Make):** Developed a logic-based system for standardized document control and storage.
- **ASMR Video Creator Uploading to Youtube and Facebook (n8n):** End-to-end automated publishing pipeline for video content.
- **AI Jobs Scraper & CV Optimizer (n8n):** Built a tool to scrape data and dynamically adjust resumes based on job descriptions.
- **Facebook AI Agent (n8n):** Designed a conversational AI for automated customer engagement and lead qualification.
- **Excel VBA Inventory Management, Automated Sales, and Invoicing:** Developed VBA-driven systems for inventory tracking, sales processing, and automated invoicing.
- **Google Sheets & Apps Script Web App:** Built a custom inventory management and automated sales/invoicing system using Google Apps Script.
- **Automated Applicant Onboarding Process:** Designed an end-to-end workflow to streamline candidate intake and onboarding.

WORK EXPERIENCE

AI Automation Architect & Operations Strategist | February 2019 – Present

- **Systems Evaluation & Document Control:** Architected and implemented digital document control systems to ensure 100% data integrity and seamless audit-readiness through automation.
- **Workflow Automation & System Development:** Developed custom automated tracking systems for manpower and operational metrics, reducing manual reporting overhead by over 40%.
- **Data Analysis & Operational Reporting:** Synthesized large datasets into daily production and monthly activity reports, providing key insights for executive decision-making.
- **Systems Architecture & Consulting:** Design and implement bespoke automation solutions for clients, leveraging Zapier, Make, and AI agents to optimize workflows and reduce manual overhead.
- **Client-Focused Solutions:** Streamline business processes for diverse clients, resulting in measurable time savings and increased operational efficiency.

Audit Supervisor | October 2014 – January 2019

- **Process Optimization & Risk Assessment:** Audited internal controls to identify bottlenecks and fraud risks, recommending automated solutions to strengthen corporate governance.
- **Data-Driven Compliance:** Analyzed financial disbursements and operational data to detect non-compliance, ensuring that systems remained robust and secure.

Audit Supervisor | June 2011 – March 2012

CERTIFICATIONS

- Zapier
- Make
- N8n
- Go high level
- AI Prompt Engineering

EDUCATION

- **Bachelor of Science in Accountancy** | Manuel S. Enverga University Foundation, Inc.